



SCHOOL YEAR 2009-2010 APPLICATION

This application consists of THREE (3) pages. All pages must be submitted to be complete.

Have you been or are you currently enrolled at Little Wonders during a School Year Term?

- Yes If yes, please specify your child's name and the School Year and class enrolled in? _____
- No If no, please note that participating in a Preview and Information session, Open House, past Summer Term or otherwise visiting the school is a prerequisite to submitting an application. Date of Open House, Preview Visit or past Summer Term _____

FAMILY INFORMATION

Singleton Twins Triplets Date of Birth _____

Name of Child(ren): First _____ Last _____ Preferred First (For Nametag) _____

Participating Parent Name: First _____ Last _____ Preferred First (For Nametag) _____

Spouse/Partner Name: First _____ Last _____ Preferred First (For Nametag) _____

Participating Parent? Mother Father Both Other Relative _____

(Note: Little Wonders defines participation as attending three (3) or more classes during the Term.)

Address _____ City _____ Zip Code _____

Telephone: Primary number (____) _____ Secondary number (____) _____ Spouse/Partner number (____) _____

Email Address: _____

CLASS PREFERENCES

Classes meet one time per week for two hours each. Fall classes will start the week of September 21, 2009 and will run for thirty (30) classes ending on May 28, 2010. Additionally, there will be two required adult-only night programs: Orientation in early September and the All-School Meeting in October.

Please indicate your class preferences by ranking your first THREE (3) class choices in the table below.

Preference	Day	Age Group*	Birthday Range	Class Time
	Monday AM	9-14 Months	July 1, 2008 through December 1, 2008	9:00 a.m. to 11:00 a.m.
	Monday PM	24-33 Months	December 1, 2006 through September 1, 2007	11:30 a.m. to 1:30 p.m.
	Tuesday AM	12-18 Months	March 1, 2008 through September 1, 2008	9:00 a.m. to 11:00 a.m.
	Tuesday PM	20-26 Months	July 1, 2007 through January 1, 2008	11:30 a.m. to 1:30 p.m.
	Tuesday PM2	8-12 Months	December 1, 2008 through May 1, 2009	2:30 p.m. to 4:30 p.m.
	Wednesday AM	15-21 Months	December 1, 2007 through June 1, 2008	9:00 a.m. to 11:00 a.m.
	Wednesday PM	22-30 Months	March 1, 2007 through November 1, 2007	11:30 a.m. to 1:30 p.m.
	Wednesday PM2	8-13 Months	August 1, 2008 through January 1, 2009	2:30 p.m. to 4:30 p.m.
	Thursday AM	14-20 Months	January 1, 2008 through July 1, 2008	9:00 a.m. to 11:00 a.m.
	Thursday PM	24-33 Months	December 1, 2006 through September 1, 2007	11:30 a.m. to 1:30 p.m.
	Friday AM	12-18 Months	March 1, 2008 through September 1, 2008	9:00 a.m. to 11:00 a.m.
	Friday PM	18-26 Months	July 1, 2007 through March 1, 2008	11:30 a.m. to 1:30 p.m.
	Saturday AM**	16-30 Months	March 1, 2007 through May 1, 2008	9:30 a.m. to 11:30 a.m.

* Age Group based on child's age as of September 1, 2009. The Birthday Range is included for clarification.

** The Saturday AM class meets the first three Saturdays of every month. The Saturday class may start in early September.



JOB COMMITMENT & PREFERENCES

Every family enrolling in the 2009-2010 School Year is required to complete an Annual Job. This job consists of 15 to 25 hours of work outside of class time or a comparable combination of time and monetary commitment. Families interested in contributing more time to the success of Little Wonders are encouraged to do a Pre-Registration Job. For more information on Pre-Registration Jobs, please contact the Jobs Chair at jobs@littlewonders.org.

Please select up to TEN (10) job preferences by placing a number to the left of the job title (1- being your highest preferred and 10-being your lowest preferred). Little Wonders will make every effort to assign your job based upon these preferences; however, we cannot guarantee we will be able to accommodate every family's preferences. If less than 10 jobs are selected, Little Wonders may randomly assign a job to you.

- DIRECTOR**
- _____ * Director's Project Assistant
 - _____ Director's Computer Assistant
 - _____ Adult Librarian and Education
 - _____ Night Class Snack Committee
 - _____ Parenting Classes
 - _____ Photo Album Coordinator
 - _____ Photographers/Historians
 - _____ Purchasers
 - _____ Scholastic Book Coordinator
 - _____ Art Assistant/Birthday Crown Maker
 - _____
- VP REGISTRATION**
- _____ * Enrollment Records Coordinators
 - _____ * Registrar's Assistants
 - _____ Envelope Stuffer
 - _____
- VP LIAISON**
- _____ * Class Liaison
 - _____ * VP Liaison Assistant
 - _____ Outreach Coordinators – Shelter Network
 - _____ Outreach Coordinators – Homework Central
 - _____ Outreach Coordinators – Family Connections
 - _____
- EVENTS PLANNING DIRECTOR/CHAIR**
- _____ * Events Planning Director's Assistant
 - _____ * Food and Beverage Chair
 - _____ * All School Meeting and Talbot's Night Chair
 - _____ * Halloween Party Co-Chairs
 - _____ * Spring Fling Co-Chairs
 - _____ * School Picnic Co-Chairs
 - _____ All School Meeting/Talbot's Night Committee
 - _____ All School Meeting/Talbot's Night Food & Beverage
 - _____ Halloween Party Committee
 - _____ Halloween Food & Beverage Committee
 - _____ Spring Fling Committee
 - _____ School Picnic Committee
 - _____ Spring Fling Photo Slideshow Producer

- DEVELOPMENT CHAIR**
- _____ * Development Chair Assistant
 - _____ * Auction Co-Chairs
 - _____ Auction Committee
 - _____ Auction Word Processor
 - _____ Live Auction Coordinator
 - _____ * Contributions Co-Chairs
 - _____ Contributions Committee
 - _____ Class Projects Coordinator
 - _____ * eScrip/OneCause Coordinator
 - _____ eScrip/OneCause Coordinator Assistant
 - _____ * School Photographer
 - _____ School Photographer Assistant
 - _____ Picateers Account Manager
 - _____ Packaging Committee
- JOBS CHAIR**
- _____ * Jobs Chair Assistant
 - _____ Pajama Party Hostesses
 - _____ Play Dough Maker
 - _____ Towel Washers
- PUBLICITY CHAIR**
- _____ * Publicity Chair Assistant
 - _____ * Wonder Words Co-Editors
 - _____ * Wonder Words Desktop Publishers
 - _____ * Class Placemat Chair
 - _____ * Class Placemat Editor
 - _____ Class Placemat Committee
 - _____ * Preschool Forum / Preview Session Chair
 - _____ Preschool Forum / Preview Committee
 - _____ *Wonder Words Design Editor
 - _____ Wonder Words Writer
- FACILITIES CHAIR**
- _____ * Facilities Assistant
 - _____ Facilities Committee
 - _____
 - _____
- SAN MATEO COUNCIL REPRESENTATIVE**
- _____ San Mateo Council Assistant

- TREASURER**
- _____ * Treasurer's Assistant
 - _____ Treasurer's Mail Assistants
 - _____
- SECRETARY**
- _____ * Secretary Assistant/Leadership Manual Revisions
- TECHNOLOGY CHAIR**
- _____ * Technology Assistant
 - _____ * Database Manager
 - _____ * Website Manager
 - _____ * Website Designer
- BUYOUT**
- _____ Buyout (\$350 fee)

* Indicates a pre-registration job

Please list any other skills and/or information which Little Wonders should consider when assigning your job placement (e.g. experience with planning events, computer skills, expecting a baby in October, on vacation two weeks in March or cannot do work during the day):



OVERVIEW OF CO-OP REQUIREMENTS

The following is a summary of the requirements for each family enrolled at Little Wonders during the School Year. Please read each and check the boxes upon completion. If you have any questions or would like additional information, please reference the Little Wonders Handbook or contact the Registrar at registrar@littlewonders.org or (650) 348-0736.

- PARTICIPATION AND ATTENDANCE.** Little Wonders is a parent co-operative program. Your active participation is necessary for smooth operation of our program and school. Regular attendance is necessary. If you need to miss a class on a day you are scheduled to supervise a station, it is your responsibility to ensure another parent covers your station. Please remember that your attendance allows you and your child to benefit from the school and helps ensure the safety of the children.
- PARENT'S TUBERCULOSIS (TB) CLEARANCE FORM.** The parent or family member attending class must have a completed TB Clearance Form on file as required by State law. If more than one parent or family member will be attending, completed TB Clearance forms must be on file for each parent. This form along with all other required medical and health enrollment forms must be submitted prior to attending classes.
- ANNUAL JOB.** Every family is required to complete an Annual Job. This job consists of 15 to 25 hours of work outside of class time. If you are interested in contributing more time, please contact the Jobs Chair at jobs@littlewonders.org to discuss pre-registration job opportunities. As a co-op, it is of great importance that each family performs their annual job. However, we do make exceptions by granting a limited number of job buyouts which incur a \$350 job buyout fee.
- MAINTENANCE.** Our school must be thoroughly cleaned each month to ensure the health and safety of our children. The date of your super school wash will be assigned upon acceptance into the class. If you are unable to complete this wash on your class's designated day, you may reschedule within 60 days or incur a \$100 school wash fee.
- REQUIRED ORIENTATION.** All families are required to attend a mandatory adult-only orientation in September prior to the start of classes. This orientation will be held at the school. The orientation will provide you the opportunity to meet your teacher, introduce yourselves to the other parents in your class, get an overview of a Little Wonders day, and glimpse what is in store for you and your child at his/her current developmental stage. You will be notified of the specific date and time of the orientation after you receive your class assignment.
- SCHOOL YEAR TUITION.** A non-refundable registration fee of \$50 is required with your application. The tuition for the School Year is \$550 for singletons, \$800 for twins and \$950 for triplets to be paid in full prior to the start of classes. If needed, you may apply for and pay tuition in accordance with our payment plan. In addition, Little Wonders offers limited financial aid for full or partial tuition. If you would like a Payment Plan or Scholarship Application, please contact the Registrar at registrar@littlewonders.org or (650) 348-0736.
- REFUNDS.** The \$50 registration fee is non-refundable. Tuition refund information is detailed in the 2009-2010 Little Wonders Handbook, which will be provided when you are enrolled in a class.
- CLASS CANCELLATION.** Based on enrollment in any class, Little Wonders reserves the right to cancel any class prior to the start of classes.

I have read and understand the above requirements of Little Wonders.

Parent's Name	Parent's Signature	Date
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REGISTRATION FEE

A \$50 non-refundable registration fee must be provided with this application.

- Pay by check (make checks payable to "Little Wonders"). Check must be submitted with the application.
- Pay by Credit Card - Card Type: Visa MasterCard

Cardholder Name: _____

Card Number: _____ 3-Digit Security Code _____

Expiration Date (Month/Year): _____ Billing Zip Code: _____

WHERE TO SUBMIT APPLICATION

Please submit your completed application and fee to:

Little Wonders
 Kristin Pepper, VP Registration
 2000 San Carlos Avenue
 San Carlos, CA 94070

For School Use Only

Date received _____ Date Entered _____

Reg ID: _____

Check No. _____ Date _____

Amount _____ Auth. Code _____

If you have any questions or would like additional information, please contact the Registrar at registrar@littlewonders.org or (650) 348-0736.